

Message

From: Bailey, Rhonda [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=22C1C162F8864E73AE28ED6773755E62-BAILEY, RHONDA]
Sent: 4/22/2020 6:42:37 PM
To: Tellis, Vickie [Tellis.Vickie@epa.gov]
Subject: FW: Desk Audit

Importance: High

Vickie,

I had the mid-year PARS discussion with Charmita today. As has occurred during performance feedbacks in the past, Charmita wants to discuss the responsibilities of her position and question why she cannot be considered for accretion of duties. She thinks she should be a GS-13 and I do not. Therefore, I sent her the below message so we can put this to bed. Just wanting to keep you in the loop and not blindsided if approached on the subject. ~Rhonda

From: Bailey, Rhonda
Sent: Wednesday, April 22, 2020 2:34 PM
To: Langley, Charmita <Langley.Charmita@epa.gov>
Subject: Desk Audit
Importance: High

Charmita,

You have expressed concern regarding the classification (grade) of your position on several occasions. It is very apparent that you see your position at one grade level and I at another. I thought about how we could garner resolution. A third party could, indeed, assist us with resolution. As such, I will give you 30 days, from the date of this email message, to consider whether you would want a desk audit. If you choose to do so, you would need to initiate a request with the Shared Service Center. Please be mindful that the audit could go either way. Your position could be downgraded, remain at same grade or upgraded based on the classification audit. I am willing to live with whatever the classification of the position amounts to. After 30 days, from today, please advise if you have an audit scheduled or whether you choose not to do so. Let's agree to respect the results of the audit should you choose to have one. If you choose not to request an audit likewise we will consider this matter closed and a moot point.

Rhonda B. Bailey | Human Resources Officer |
Mission Support Division/Human Resources Management Branch
U.S. Environmental Protection Agency | 61 Forsyth Street, SW | Atlanta, GA 30303
Voice: 404-562-9442 | Mobile: 470-352-1327 | Email: bailey.rhonda@epa.gov

CONFIDENTIALITY NOTICE: This message is being sent by or on behalf of the Environmental Protection Agency. It is intended exclusively for the individual(s) or entity(s) to whom or to which it is addressed. This communication may contain information that is proprietary, privileged or confidential or otherwise legally exempted from disclosure. If you are not the named addressee, you are not authorized to read, print, retain, copy or disseminate this message or any part of it. If you have received this message in error, please notify the sender immediately by email and delete all copies of the message.